## Daymap – How to Sign In (Staff and Students)

1. Open a web browser and go to webmail.eq.edu.au

3.

2. Type in your school username, password, and tick the box

Queensland Government	Department of <b>Education</b>
Click on Sign In	Managed Internet Service   Sign in with your username and password   Username *   dgall97   Password *   Password *   I agree to the conditions of use     Sign in   Change my password
Queensland Government	Department of <b>Education</b>
Collaboration	Managed Internet Service         Sign in with your username and password         Username *         dgall97         Password *
Calendar	✓ I agree to the <u>conditions of use</u>

- Sign in Change my password
- 4. If prompted and if you are on your own device, click Yes

Outlook
Microsoft
dgall97@eq.edu.au
Stay signed in?
Do this to reduce the number of times you are asked to sign in.
Don't show this again
No Yes
Please sign in with your school email address.

5. Once you can see your emails, open a new tab in the same web browser.



- 6. In the new tab, go to <a href="https://bellbirdparkssc.eq.daymap.net/">https://bellbirdparkssc.eq.daymap.net/</a>
- 7. Daymap should automatically use your school Microsoft credentials to sign in.

If you have any issues, please see the IT helpdesk at a lunchtime.

Please note that students that are new to the school may not receive Daymap access immediately. Most students generally receive access within 72 hours of them starting at the school.